

CONTACT INFORMATION



CALL

(404) 894-4618

8:30-4:00pm

Monday through Friday



EMAIL

General inquiries:

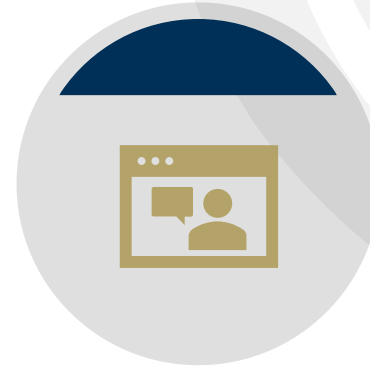
Bursar.ask@business.gatech.edu

OMS student inquiries:

Omsbursar.ask@gatech.edu

Third-party Billing inquiries:

thirdpartybilling@gatech.edu



ONLINE RESOURCES

Virtual Appointment

Visit www.bursar.gatech.edu
Click on “Virtual Appointment”
to schedule a Teams call with
a Bursar Team member

Chat

Visit www.bursar.gatech.edu
and select the chat icon on the
bottom right corner.



MAIL

Georgia Institute of
Technology

Bursar's Office
Lyman Hall, Suite 111
225 North Avenue
Atlanta, GA 30332-0255

The Bursar's Office is open from 8:30am-4pm Monday through Friday (excluding Institute holidays) to assist with questions, accept payments, and review account information.

PAYMENT PORTAL

The Payment Portal also known as the fee payment suite is a convenient hub for many Bursar-related functions.

The payment portal can be accessed by both students and authorized users to:

- Submit payments
- View/Print Account Statements
- View/Print 1098-T Tax Form
- View Payment History
- Enroll in payment plan
- Set up eRefunds
- And more....

The screenshot displays the Georgia Tech Payment Portal interface. At the top, the Georgia Tech logo is on the left, and 'Logged in as:' with a 'Logout' link is on the right. A navigation bar contains links for 'My Account', 'My Profile', 'Make Payment', 'Payment Plans', 'Refunds', and 'Help'. A dropdown menu for 'My Account' is open, showing options: 'Account Activity', 'Statements', 'Payment History', and 'Consents and Agreements'. The main content area is divided into several sections: 1. A yellow banner with a camera icon and text: 'To sign up for direct deposit of your refunds, complete your setup in the Refund Account Setup page.' 2. A 'Student Account' section with 'ID: xxxxx' and a message: 'Payments There is no activity on this account at this time.' It includes 'View Activity' and 'Make Payment' buttons. 3. A 'Statements' section with an information icon and text: 'Click the button to view your current account balance and details.' It includes a 'Real-Time eStatement' button. 4. A 'My Profile Setup' sidebar on the right with icons and labels for: 'Authorized Users', 'Personal Profile', 'Payment Profile', 'Security Settings', 'Consents and Agreements', and 'Electronic Refunds'. The left sidebar contains a 'Welcome' message and a 'Bill Payment system' section with instructions and links for students and authorized users. It also includes a payment deadline for Spring 2024, contact information for the Bursar, and information about international student payment methods like Flywire and TransferMate.

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The screenshot displays the Georgia Tech Payment Portal interface. At the top, the Georgia Tech logo is on the left, and the user is logged in as 'xxxxx' on the right. The navigation bar includes 'My Account', 'My Profile', 'Make Payment', 'Payment Plans', 'Refunds', and 'Help'. A dropdown menu for 'My Account' is open, showing options like 'Account Activity', 'Statements', 'Payment History', and 'Consents and Agreements'. The main content area features a yellow banner for direct deposit setup, a 'Student Account' section with ID 'xxxxx' and a 'Make Payment' button, a 'Statements' section with a 'Real-Time eStatement' button, and a 'My Profile Setup' sidebar with options like 'Authorized Users', 'Personal Profile', 'Payment Profile', 'Security Settings', 'Consents and Agreements', and 'Electronic Refunds'. A sidebar on the left contains a 'Welcome' message and a 'Payment system' section with instructions and a payment deadline for Spring 2024.

Tuition & Fees

Tuition and mandatory student fees are assessed based on the total billable credit hours for an individual semester.

Tuition rates are available at least one month prior to the payment deadline on the Bursar's Office website.

Most audit courses are considered billable hours.

Many co-op and internships courses are considered non-billable hours (tuition will not be assessed for those hours).

Other fees (housing, meal plan, parking, books, etc.) are not considered tuition and mandatory fees.

Georgia Institute of Technology									
Fall 2024 Tuition and Fee Rates per Semester									
Fall 2024									
Click Links Below for Detail	Tuition ¹						Mandatory Student Fees ²		
	In-State (Resident)		Out-of-State (Non-Resident)		Out of Country		<4 Credit Hrs	4+ Credit Hrs	
UNDERGRADUATE RATES	6 Hrs or Less	More Than 6 Hrs	6 Hrs or Less	More Than 6 Hrs	6 Hrs or Less	More Than 6 Hrs	<4 Credit Hrs	4+ Credit Hrs	
Atlanta Campus	\$3,124	\$5,256	\$9,773	\$16,469	\$9,960	\$16,783	\$206	\$773	
GT Europe Campus (Excludes Program Charges)	\$3,124	\$5,256	\$9,773	\$16,469	\$9,960	\$16,783	\$107	\$107	
GRADUATE RATES - ATLANTA CAMPUS	1-11 Credit Hrs	12 or More Cr Hrs	1-11 Credit Hrs	12 or More Cr Hrs	1-11 Credit Hrs	12 or More Cr Hrs	<4 Credit Hrs	4+ Credit Hrs	
Master & PhD Candidates	\$601 /hr	\$7,208	\$1,276 /hr	\$15,299	\$1,300 /hr	\$15,590	\$206	\$773	
GRADUATE PROFESSIONAL PROGRAM RATES-									
Scheller College of Business									
Master in Business Admin (MBA)	\$1,261 /hr	\$15,123	\$1,783 /hr	\$21,395	\$1,817 /hr	\$21,802	\$206	\$773	
Evening Master in Business Admin (EMBA)	\$1,160 /hr	\$1,160 /hr	\$1,625 /hr	\$1,625 /hr	\$1,656 /hr	\$1,656 /hr	\$206	\$773	
MS in Quantitative & Computational Finance (MSQCF)	\$751 /hr	\$9,013	\$1,692 /hr	\$20,289	\$1,724 /hr	\$20,676	\$206	\$773	
College of Design									
Master of Architecture (MARCH)	\$772 /hr	\$9,253	\$1,450 /hr	\$17,393	\$1,478 /hr	\$17,725	\$206	\$773	
MS in Bldg Const/Integrated Fac Mgmt (MSBCFM)	\$834 /hr	\$10,002	\$1,737 /hr	\$20,832	\$1,770 /hr	\$21,229	\$206	\$773	
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College of Engineering									
MS in Supply Chain Engineering (MSSCE)	\$708 /hr	\$8,490	\$1,658 /hr	\$19,895	\$1,690 /hr	\$20,274	\$206	\$773	
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PhD (Joint) in Biomedical Eng (BMED)	\$775 /hr	\$9,290	\$1,939 /hr	\$23,268	\$1,976 /hr	\$23,711	\$206	\$773	
MS in Biomedical Innovation & Development (MBID)	\$1,064 /hr	\$12,764	\$1,749 /hr	\$20,991	\$1,783 /hr	\$21,390	\$206	\$773	
College of Sciences									
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MS in Bioinformatics (MSBINF)	\$706 /hr	\$8,465	\$1,605 /hr	\$19,262	\$1,636 /hr	\$19,629	\$206	\$773	
GRADUATE ASSISTANTSHIP RATES									
Per BOR policy, GRA/GTA's pay a minimum of \$25 tuition plus mandatory fees (click on link to left for detail rates by program)									
STUDY ABROAD RATES	6 Hrs or Less	More Than 6 Hrs	6 Hrs or Less	More Than 6 Hrs	6 Hrs or Less	More Than 6 Hrs	<4 Credit Hrs	4+ Credit Hrs	
Study Abroad - Undergraduate (Excludes Program Charges)	\$3,124.00	\$5,256	\$9,773.00	\$16,469 *	\$9,960	\$16,783	\$107	\$107	
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GTPE and Professional Master's Programs	Click on link to the left for rates.		Click on link to the left for rates.		Click on link to the left for rates.		\$107	\$440	
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Master of Science in Analytics (OMSA)	\$297 /hr		\$297 /hr		\$297 /hr			\$107	
Master of Science in Computer Science (OMSCS)	\$195 /hr		\$195 /hr		\$195 /hr			\$107	
Master of Science in Cybersecurity (OMSCSEC)	\$335 /hr		\$335 /hr		\$335 /hr			\$107	
Graduate Certificate Program	1-11 Credit Hrs	12 or More Cr Hrs	1-11 Credit Hrs	12 or More Cr Hrs	1-11 Credit Hrs	12 or More Credit Hrs	<4 Credit Hrs	4+ Credit Hrs	
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EXECUTIVE EDUCATION PROGRAMS (Semester/Residence Cost)	Cost Per Term		Cost Per Term		Cost Per Term		<4 Credit Hrs	4+ Credit Hrs	
Executive MBA Program (MBA-MOT & MBA-GB)	\$21,140.75		\$21,140.75		\$21,140.75				

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STUDENT HEALTH INSURANCE

Certain students are required to have health insurance coverage that meets the minimum standards set by the University System of Georgia. Students that are not required to have health insurance may voluntarily purchase insurance directly from United Health Care.

Coverage under the plan cannot be prorated or ended early.

Insurance ID cards are available electronically approximately 48-72 business hours after a student completes the Enrollment form. United Healthcare does not mail insurance cards.

Students who already have insurance coverage that meets the USG standards have the option to waive the student insurance on the United Health Care website prior to the waiver deadline.

Mandatory Groups:

- All graduate students receiving a Tuition Waiver as part of their graduate assistantship award as determined by the USG Institution.
- All undergraduate, graduate and ESL international students holding F or J visas.
- All undergraduate and graduate students enrolled in programs that require proof of health insurance as determined by the USG Institution. Currently, Georgia Tech only requires Mandatory Health Insurance for graduate students in the CHBE and BMED programs and APPH majors.
- All graduate students receiving fellowships that fully fund their tuition as determined by the USG Institution.

*The Health fee is not the same as the Health Insurance

INTERNATIONAL WIRE PAYMENTS

TRANSFERMATE



FLYWIRE



Georgia Tech has partnered with TransferMate and Flywire to offer students innovative and streamlined ways to make international payments by wire transfer or international credit card. Both options allow you to pay securely from any country and any bank, generally in your home currency. TransferMate has been seamlessly integrated into the student account portal. Flywire can be accessed by visiting <https://www.flywire.com/>

It is recommended that payments are made at least two weeks in advance of the payment deadline to allow for holiday closings and any paperwork that must be completed.

Demonstration videos on how to complete the payment process for both Transfermate and Flywire can be viewed on the Bursar's Office website.

PAYMENT PLAN OPTIONS

GEORGIA TECH PAYMENT PLAN

The GT Payment Plan is a two-installment plan that allows a student to defer payment for up to 50% of the current term's tuition and mandatory fee charges **OR** the account balance, whichever is less. The deferrable balance is calculated after all actual and expected financial aid is applied to the student account.

There is a \$75 enrollment fee per term due at signup. In addition, a down payment may be required at enrollment if the student account balance after aid is greater than 50% of your tuition and fee charges for the term.

GRA/GTA PAYROLL DEDUCTION

GRA/GTA Payroll Deduction allows eligible students to elect for funds to be deducted from their paychecks to cover their student account balance.

Payroll deduction may be taken for any balance not covered by Aid on the student's Bursar account (tuition, fees, housing, etc). It is very important that you make sure all charges are on your account and all Financial Aid is disbursed before selecting this option. Payroll Deduction is not allowed when other aid is adequate to cover expenses.

Deductions may not exceed 85% of paycheck amount.

For the Summer 2024 semester, deductions will be made on the June and July paychecks.

THIRD-PARTY VENDOR PAYMENTS

If an approved company or organization will be responsible for paying all or a part of a student's tuition and fees, this is called a Third-Party Billing arrangement. The Georgia Institute of Technology requires a "Billing Authorization" from the company or organization in order to set up a Third-Party Billing Contract.

The sponsoring organization and/or Student are responsible for submitting an **authorization or voucher on the organization's letterhead** to the Bursar's Office.

Each authorization will be valid for one semester unless otherwise specified.

Authorizations should be received at least two weeks prior to the fee payment deadline each semester.

Upon receipt of a valid billing authorization, our office will apply a conditional credit to your student account while we await payment from your Third-Party sponsor.

Each Sponsor will receive an invoice requesting payment for the student(s) after the add/drop period for that semester.

Send authorizations via email to thirdpartybilling@gatech.edu or via mail.

The authorization MUST include the following:

- Student's name
- Student's account number (Georgia Tech Identification Number as provided to the organization by the student.)
- The authorization must clearly outline each type of fees and charges the company will be responsible for paying, such as Tuition, Mandatory Fees, Housing, Parking and Health Insurance.
- It must be signed by an official authorized to obligate payment by the organization.
- The information provided must include the name of the contact person, billing address, email address and telephone number from the organization.



REFUND METHODS

DIRECT DEPOSIT



eRefund is the preferred refund method and provides the fastest and most secure way to receive a refund. Deposits via eRefund are made directly to your bank account and result from overpayment of your student account due to financial aid, scholarships, fellowships, loans, or stipend payments from a sponsor. In many cases, the funds will be available within 24 business hours after the refund is processed to the student account.

To receive eRefunds, the bank must be a U.S. bank. Funds can be deposited either to a checking or savings account but not to both. We are not able to deposit into money market checking accounts.

Failure to sign up for eRefunds may result in delays in processing the refund, and the funds could be issued as a paper check to the address on file.

Once refunds begin for a term, refunds will be processed each business day.

PAPER CHECK



Wire Refunds

Georgia Tech policy is that excess funds transferred by international wire that are substantially in excess of the amount owed on the student account will be returned to the originating bank account.

WIRE RETURN



Student must submit written request for funds to be returned via wire if original payment was not made using Flywire or Transfermate.